

This form must be used as a guide for applications for Research and Conservation Grants. Submit as an e-mail attachment. (or printed and sent to the committee chairperson at the address below if electronic submission is not possible).

INTERNATIONAL ASSOCIATION FOR BEAR RESEARCH AND MANAGEMENT

RESEARCH & CONSERVATION GRANT APPLICATION FORM

Anyone considering requesting a financial grant from the IBA for a research or conservation project should note the following:

- All proposals should be submitted electronically unless this is really impossible.
- Submitters should send all documents in MS Word format, as .pdf files, or in plain ASCII text which can be converted easily to MS Word. Please do not send WordPerfect format. A CD with the proposal files sent by air mail is one alternative.
- Proposals may be submitted at any time; they will be held for the next review. Normally there will be only one review each year, starting shortly after the start of the calendar year.
- All proposals to be considered for awards next calendar year must be received before midnight on 31 December. Any received after that will be held over for the next year's review.
- The RCG Committee will do its best to send word on the status of applications by mid-March.

Read the material at [RCG description & procedure](#) if you have not already done so.

Applications and references should be sent electronically to
Frederick Dean:
deansfs@alaska.net.

Those without
any possibility of access to the Internet may send applications or
references by air mail to: Dr. Frederick C. Dean,
810 Ballaine Road,
Fairbanks, Alaska 99709-6606 U.S.A.

Telephone 907-479-6607.
e-mail deansfs@alaska.net

MATERIAL TO BE INCLUDED IN THE RESEARCH & CONSERVATION GRANT APPLICATION

PAGE LIMITS: Proposal body (the main part) - 4 pages maximum, including the summary budget.

Detailed budget forms - as appropriate, preferably using the pattern of the table shown below.

Any other attachments that may help in understanding the proposal - 4 pages maximum.

References - as appropriate.

Transcripts (for students only) - Be prepared to submit transcripts or lists of courses and grades if requested to do so.

PROJECT TITLE:APPLICANT INFORMATION: Names, titles (positions), addresses, agency affiliations, and phone numbers of persons who are principal investigators, cooperators or co-investigators, project supervisors, or clients of products or information being produced.

PROPOSAL SUMMARY (300 word limit): Species, study area, project type (research, species inventory, student stipend or fellowship, information/education, publication financing, facility development, etc.), prior work accomplished, etc. Amount requested from IBA.

PROJECT JUSTIFICATION/RATIONALE: Why project is valuable, history of management/conservation issue, who requires the information/product and how it will be used, etc. If the proposal is designed to address a conservation issue identified by the Bear Specialist Group or an appropriate Expert Team, indicate this here.

PROJECT OBJECTIVES: Describe objectives that will be accomplished with requested funds. If pertinent, also describe objectives of larger project of which the proposed project is a component.

PROJECT METHODS: Describe how requested funds will be used to accomplish objectives.

COMPLETION SCHEDULE AND PROPOSED PRODUCTS FROM PROJECT: Be specific about months in which products will be accomplished, when progress reports will be submitted to the IBA, and when funds from the IBA need to be received.

ADDITIONAL COMMENTS: Optional section for additional items you think will help the review committee evaluate your proposal.

SUMMARY BUDGET: Follow the pattern of the table below.

| SUMMARY OF BUDGET REQUEST | | |
|---------------------------|---|--|
| Year | Amount requested (or to be requested) from IBA - US\$ | Amount requested from other sources - US\$ |
| 2005 | | |
| 2006 | | |
| 2007 | | |

The usual maximum support is US \$10,000. in any year and US \$15,000. in any three-year period. The minimum proposal amount considered is US \$500.

OTHER ATTACHMENTS: As appropriate, attach other necessary information.

REFERENCES: All applicants should arrange for 3 people who know the applicant and the proposed project to send reference letters by e-mail to the committee chairperson.

DETAILED BUDGET TABLES: A budget attachment showing at least the broad categories noted below is encouraged.

IBA GRANTS PROGRAM BUDGET FORMS

OVERALL PROJECT BUDGET FOR CALENDAR YEAR _____.

(All amounts in U.S. Dollars)

| CATEGORIES | Requested from IBA | Requested from _____ | | Requested from _____ | |
|---------------------------------------|---------------------------|-----------------------------|------------------------------|-----------------------------|------------------------------|
| | | Requested | Received or committed | Requested | Received or committed |
| Personal services and wages | | | | | |
| Equipment (durable, cost >\$500. USD) | | | | | |
| Supplies and operating expenses | | | | | |
| Travel | | | | | |
| Data analysis | | | | | |
| Publication costs | | | | | |
| Other (specify) | | | | | |
| TOTALS | | | | | |

NON-MONETARY OR "IN-KIND" CONTRIBUTIONS

| Type of contribution | Amount or Value | Source | Requested | Committed |
|----------------------|-----------------|--------|-----------|-----------|
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Revised September, 2005.